



Weekly Executive Status Report



Project: Statewide Voter Registration System

Project Manager: W. Gary Bush

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For Week Ending: 3-Jun-05

Project Schedule:

94 days used of

336

total project days

28%

of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 3 (Design) Started in Earnest

- All FRD's, except 2, have been approved.
- Database design and field mappings are underway.
- Architectural Design and Component Definition being finalized.

Business Transition Change Management Plan Underway

- Visits to remaining counties being scheduled; Survey results for assessment of training needs being compiled.
- Web site for SVRS now on-line.
- Second Newsletter released.
- Process change documentation continues.

Initial Hardware Site Surveys In Review.

- Final user hardware distributions by county to be sent to counties for confirmation.
- Central and County Server hardware orders are being prepared. Extra (print) servers for counties to be detailed for state bid.
- AT&T data lines are being ordered.
- Decision made to use Oracle database on both central and county back-up servers. Price reduction change order being verified.

Initial Data Conversion Collections Completed or Scheduled

- Data from all 21 counties has been received. Bergen back-up tapes did contain data. Passaic tapes had only VR data. Still need images.
- On-site visit re-scheduled for June 15th due to election.
- Exception reports for 1st cycle conversions expected to be sent out by end of next week. Passaic county will only include VR data.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P2d	Develop Business Change Strategies	CM Team		3-Jun	Web site activated. Posting reference documents.
P3d	Conduct User Assessments (Training)	CM Team		2-Jun	User surveys compiled

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3d	Clarify and Define Training Needs			24-Jun	County visits completed to Pilots. Faxed surveys to rest being compiled.
P3a	Detail Architectural Components (Hardware, Software, Design)			17-Jun	Software issues pending FRSD's. Final county HW counts being updated.
P7b1	Prepare External Interface Integration Design Document		Delayed	10-Jun	Meetings with DIA's completed. AOC rescheduled for next week. MVC details still need clarification. Delays causing concern to meet plans.
P7a2	Complete Database Changes, Loads, Conversions		Delayed	17-Jun	Waiting on Passaic County image data to be loaded
P7a2	Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)		Delayed	17-Jun	In progress

Coming Events

Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM

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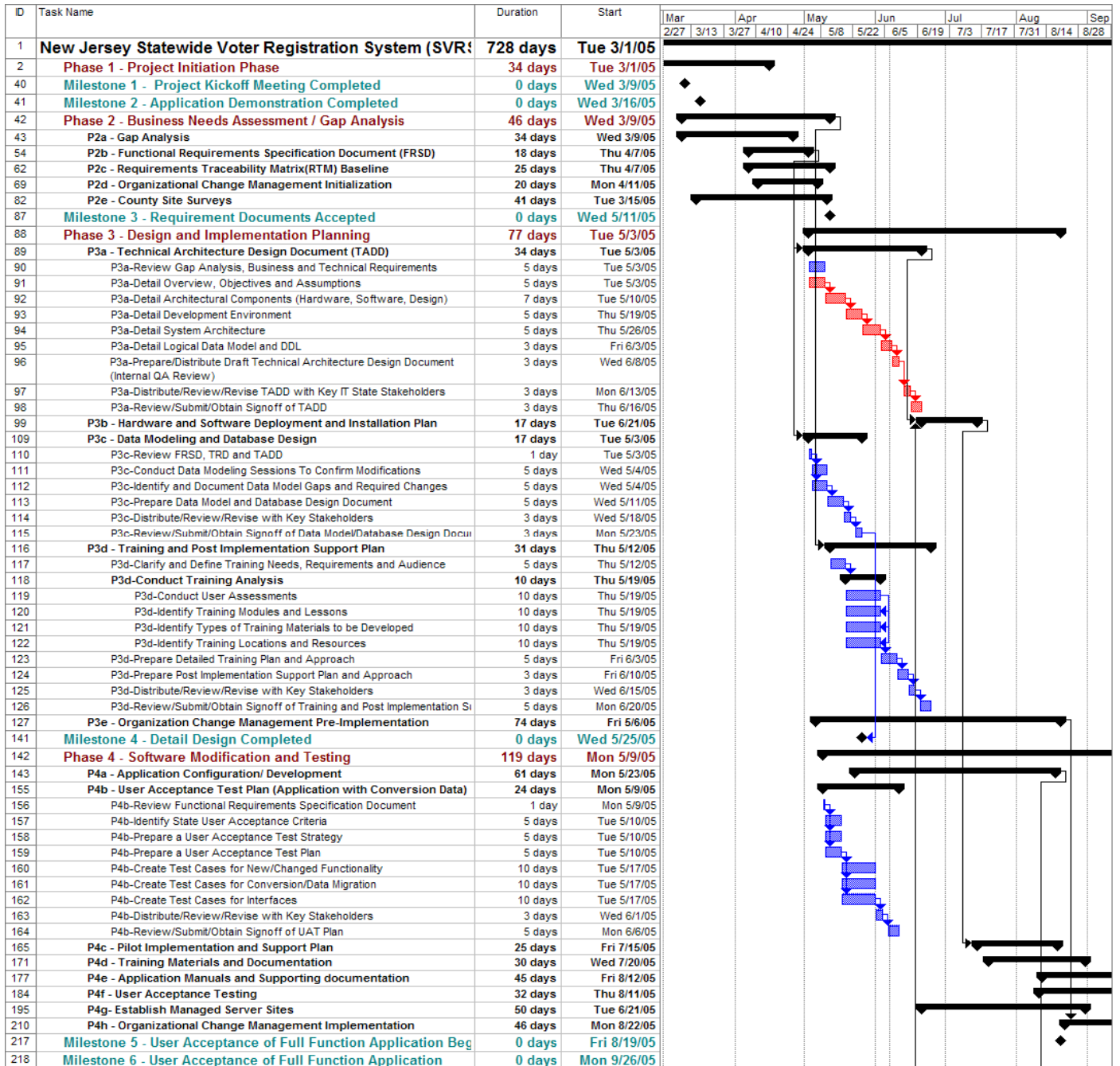
Scheduled	Complete the State reviews of Functional Requirement Specification Documents	9-May	10-Jun	Underway
Planned	Release of Data Conversion Reports to Counties	20-May	24-Jun	Being prepared at Aradyme

Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	18-May-05	Medium	Cost reduction must be quantified.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC

High Level Project Schedule



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218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
269	p7a2 - Collect data from each data source	30 days	Wed 4/6/05
270	P7a2 - Data Conversion program Development	15 days	Wed 4/6/05
271	P7a2-Complete Code Enhancement and Interface Development Per I	15 days	Wed 4/6/05
272	P7a2-Complete Database Changes, Loads, Conversions	15 days	Wed 4/6/05
273	P7a2-Perform/Document QA Reviews (Developer, Peer, Team)	15 days	Wed 4/6/05
274	P7a2-Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)	15 days	Wed 4/6/05
275	P7a2 - Process Data through Conversion Programs	15 days	Wed 4/27/05
276	P7a2 - Distribute Cycle reports to each data source contact person	5 days	Wed 5/18/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
295	P7b1-Conduct Integration JAD Sessions with Relevant Parties	10 days	Tue 3/15/05
296	P7b1-Prepare High-level Data Flow Diagrams for Interfaces	10 days	Tue 3/29/05
297	P7b1-Prepare External Interface Integration Design Document	10 days	Tue 4/12/05
298	P7b1-Develop Conceptual Definition of Module Interfaces and NW Infrastructure Design	10 days	Tue 4/26/05
299	P7b1-Distribute/Review/Revise with Key Stakeholders	3 days	Tue 5/10/05
300	P7b1-Review/Submit/Obtain Signoff of External Interface Design Doc	5 days	Fri 5/13/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07

